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## **2022 Champlain Valley Open**

**Saturday, July 9 – Sunday, July 10, 2022**

Gordon H. Paquette Ice Arena (aka Leddy Park Arena)  
216 Leddy Park Road, Burlington, VT 05408

Hosted by the Champlain Valley Skating Club



**U.S. FIGURE SKATING SANCTION # 30792**



**SKATE CANADA SANCTION #22010-2022**

### **OFFICIALS**

**Chief Referee:** Leslie Gianelli

**Chief Accountant:** Megan Brown

**Competition Co-Chairs:** Nick Bond and Johnny Mendez

Register Online at <http://comp.entryeeze.com/Home.aspx?cid=221>

Close of Entries: May 20, 2022

For additional information, visit [www.ChamplainValleySkatingClub.org](http://www.ChamplainValleySkatingClub.org),  
<http://comp.entryeeze.com/Home.aspx?cid=221> or email [CVOpenVT@gmail.com](mailto:CVOpenVT@gmail.com)

**The Champlain Valley Open**  
**Saturday, July 9, 2022- Sunday, July 10, 2022**  
**Hosted by the Champlain Valley Skating Club**  
**Gordon H. Paquette (Leddy) Arena, 216 Leddy Park Road, Burlington, VT 05408**

The 2022 Champlain Valley Open will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and who are currently registered member of a U.S. Figure Skating member club, a collegiate club or who is an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. citizens.

The 2022 Champlain Valley Open is a U.S. Figure Skating competition and is approved by sanction by U.S. Figure Skating and Skate Canada. The competition will follow rules from the 2022-2023 Official U.S. Figure Skating Rulebook and any applicable Technical Notifications posted on the U.S. Figure Skating Members Only site.

**COVID-19 EVENT POLICIES:**

As of March 15, 2022, and consistent with updated CDC guidance on mask use, face coverings are no longer required to be worn indoors at U.S. Figure Skating-sanctioned events or activity if your community levels are Low or Medium. We do encourage masks to be worn indoors if your community is in the High category based on the [CDC Community Levels by County Map](#) as announced on Feb. 25. Sanctioned activities include competitions (U.S. Figure Skating and Compete USA), exhibitions/performances and test sessions.

Please visit U.S. Figure Skating's Coronavirus page for the most current policies. The 2022 Champlain Valley Open will be conducted in accordance with these policies in effect at the time of the competition:

<https://www.usfigureskating.org/coronavirus>

Adult beginner, adult high beginner, adult pre-bronze and adult bronze program/free skate events that meet Adult Competition Series guidelines are offered at this competition. Adult Competition Series participants must submit a photo, scanned copy, email attachment or screenshot of the results sheet to [adultcompetitionseries@gmail.com](mailto:adultcompetitionseries@gmail.com) by the deadline published in the most recent [Adult Competition Series Handbook](#) to receive credit and series points.

## **ELIGIBILITY/TEST LEVEL:**

**Test Level:** Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. Skaters may “skate up” one level above their highest test passed.

**Age restrictions/requirements:** Singles free skate events (well-balanced program) have the following requirements:

Juvenile: Girls – 12 years or younger; Boys – 13 years or younger

Open Juvenile: Girls – 13 years or older; Boys – 14 years or older

Intermediate must be under the age of 18

Adults must be 21 years or older (except for Young Adult)

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age should the number of entries warrant more than one group.

## **ADULT EVENTS**

Age classes for all free skate and showcase events:

- Young Adult: 18 years through 20 years
- Class I: 21 years through 35 years
- Class II: 36 years through 45 years
- Class III: 46 years through 55 years
- Class IV: 56 years through 65 years
- Class V: 66 years and older

Age classes for all solo free dance and solo pattern dance events:

- Young Adult/Class I/II: 18 years through 45 years
- Class III/IV/V: 46 years and older

All age classes may be divided or combined depending on the number of entries and at the discretion of the chief referee and/or the competition committee.

## **COMPETITION REGISTRATION:**

Entries will be accepted via EntryEeze (<http://www.entryeeze.com>), with credit card only. Each transaction includes a 3% credit card fee

**Registration Deadline: May 20, 2022 at 11:59 PM ET**

**If space is available, at the discretion of the competition chair and chief referee. Late registration deadline: May 24, 2022 at 11:59 ET + \$35 Late Fee**

1. Go to [EntryEeze.com](http://EntryEeze.com)
2. Log in with your existing EntryEeze username and password or create a new account
3. Click on “Active Competitions”

4. Click on Champlain Valley Skating Club logo or search by date.

a. If you need assistance completing your registration, contact [CVOpenVT@gmail.com](mailto:CVOpenVT@gmail.com).

### **Mandatory Athletes:**

Athletes age 18+ as of the competition start date who will be competing on a team with at least one minor athlete must complete SafeSport training. \*

Minor Athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SafeSport compliant until they have completed the training and their Members Only portal reflects completion. Please email [safesport@usfigureskating.org](mailto:safesport@usfigureskating.org) for instructions or questions regarding parental consent.

### **WEBSITE**

The Champlain Valley Skating Club website is <http://www.champlainvalleyskatingclub.org>. Competition-specific announcements will be posted on EntryEeze (<http://entryeeze.com/>) (search for the 2022 Champlain Valley Open).

### **TENTATIVE SCHEDULE**

Friday, July 8: possible practice ice after 5 PM

Saturday, July 9: 7 AM – 9 PM (including practice ice)

Sunday, July 10: 6 AM – 12 PM (including practice ice)

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

**REFUND POLICY:** Entry fees will not be refunded after the entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals. The online processing fees are not refundable. Checks returned for non-sufficient funds and contested credit card charges will be issued a \$30 fee. Payment of the fee will be required before the skater is allowed to participate in practice ice or events.

**FACILITIES:** The Champlain Valley Open competition will be held at Gordon H. Paquette Ice Arena (also known as Leddy Park Arena), 216 Leddy Park Road, Burlington, VT 05408. The ice surface is 200' x 85' with rounded corners. Seating is available for spectators. Visit <https://enjoyburlington.com/place/leddy-arena/> for more information. A snack bar may be available during the competition.

### **ENTRYEEZE COMPETITION PORTAL MUSIC SUBMISSION:**

**DEADLINE: June 25, 2022** Competitors participating in events with music are required to upload their music to EntryEeze no later than June 25, 2022 by 11:59 PM ET. After this date, skaters will be locked out of this feature and subject to a \$20 late fee. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

The competition committee may offer an alternate process for delivery your music including email, an online portal, or other means.

If you need assistance, email [CVOpenVT@gmail.com](mailto:CVOpenVT@gmail.com)

All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

#### MUSIC CRITERIA:

- File Format: MP3
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
  - This will be verified by the music chair and they may request you upload a corrected file.
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also bring a copy of their competition music on CD as a backup in case of technical difficulties and must be available rink side during the competition. Only CDs (standard CD-R format only) will be accepted for backups and must be clearly marked with the competitor's name, event, and running time.

#### **ENTRYEEZE PLANNED PROGRAM CONTENT (PPC) – IF IJS:**

**DEADLINE: DATE: June 30, 2022**

Competitors participating in IJS events are required to submit PPC in EntryEeze no later than June 30, 2022 by 11:59 PM ET. After this date, skaters will be locked out of this feature and subject to a \$20 late fee. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

#### **ENTRYEEZE MUSIC AND PPC UPLOAD INSTRUCTIONS:**

Once online registration has been completed, skaters can now manage their music and PPC uploads as well as manage their practice ice, view competition schedule and update coach information.

1. Go to <http://comp.entryeeze.com>. Click on the Skater "Start here..." button, select "Vermont" for state and "2022 Champlain Valley Open" for the competition.
2. Select "Skaters & Parents" button and enter your USFS or LTS USA membership number. Click "Next..." Enter your PIN number. Click "Next..."
3. Manage music, PPCs and/or practice ice as follows:
  - a. Music: Select "My Music" option under the "Competition" tab.
  - b. PPCs: Select "Planned Program Content" option under the "Competition" tab and select the event/segment for the elements to be uploaded. Select your planned elements from the dropdown menu.
  - c. Practice ice: Select an option under "Practice Ice" tab.
4. Remember to "logout" or "sign out".

**LIABILITY:** U.S. Figure Skating, the Champlain Valley Skating Club and Gordon Paquette Arena accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

**ONSITE CHECK-IN:** Check-in will open on Saturday July 9, 2022, one hour before the start of the first scheduled event. The registration table will be located in the snack bar area on the lower floor.

**LOCKER ROOMS AND CHANGING AREAS:**

Locker rooms and changing areas at U.S. Figure Skating competitive events are for athletes only, will be labeled with regard to specific use and where identified will be gender specific. An exception can be made for athletes 11 years old and younger that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy and the SkateSafe Handbook (both found on the [U.S. Figure Skating SkateSafe](#) page).

**The SkateSafe locker room policy can be found [here](#).**

**PRACTICE ICE:** Practice ice sessions are 20 minutes long. No music will be played during these sessions. Practice ice may be available for purchase after the schedule is published at a cost of \$20/session through the LOC. If there is space available, practice ice may be purchased during the competition at the Registration Desk for \$25.

**PHOTO/VIDEO:** Videography services will be available and announced at a later date on the competition EntryEeze page. Photography services may also be available. We will announce details as we get closer to the competition date. All photography and recording by spectators are restricted to hand-held battery-operated equipment, without monopod/tripod. Photography or recording for any commercial purpose is strictly prohibited. For the safety of the skaters, there is **NO FLASH PHOTOGRAPHY PERMITTED AT ANY TIME.**

**Note, per [U.S. Figure Skating policy](#), [photographing and/or recording of anyone other than your own skater is strictly prohibited](#). The photo/video policy can be found [here](#).**

**AWARDS:** Medals will be awarded for 1st, 2nd, & 3rd place, and ribbons for 4th place winners. Medals will be presented for all events, regardless of number of participants. Awards will be presented in the snack bar area at various times throughout the day. Please visit the bulletin board in the snack bar for a schedule or head to the registration desk with questions.

The name of the winner of Pre-Preliminary Girls Well-Balanced Free Skating is engraved on the Elaine Lavigne Cup, which is kept on display at the Gordon Paquette Arena. The winner will receive a small plaque after the competition.

**OFFICIAL NOTICES:** An official bulletin board will be maintained in the snack bar area. It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

**SHOWCASE:** If there is only one entry for a showcase event it may be combined with another showcase event as follows: Beginner/High Beginner/No Test/Pre-Preliminary, Preliminary/Pre-Juvenile, Juvenile/Open Juvenile/Intermediate or Intermediate/Novice, and Junior/Senior. Adult Bronze through Gold showcase levels and different individual showcase event types (e.g., Lyrical Pop and Character Performance) may also be combined at the discretion of the LOC and chief referee.

**EXHIBITIONS:** If only one skater is entered in an event s/he may be asked to skate up one level. Exhibitions and technical panel critiques will be offered to those in IJS events. Any skater electing to exhibit will forfeit his/her fee for that event. Skaters will be permitted to exhibit one program only. The Referee will designate the day and time for this event. There will be no exhibitions at any other time.

**CRITIQUES:** Technical panel critiques will be offered for IJS events immediately after the event (or group of small events) or as otherwise scheduled by the LOC and/or chief referee.

**TEST CREDIT:** Skaters competing in IJS events that meet the requirements for test credit (Juvenile through Senior Free Skate, including Excel) may request their test credit forms from the competition chairs at [CVOpenVT@gmail.com](mailto:CVOpenVT@gmail.com) before the event or at the time of registration. A signed result sheet with individual protocol and the report showing the test scores generated by the Chief Accountant must be picked up at the registration desk prior to the end of the competition. There will be a \$20 fee for the test credit packet if the passing test requirements are met.

### **JUDGING SYSTEM:**

The International Judging System (IJS) will be used for the following events:

- Juvenile through Senior short program & free skate
- Preliminary and Pre-Juvenile well-balanced free skate
- Excel Preliminary Plus and Pre-Juvenile Plus free skate
- Excel Juvenile through Excel Senior Free Skate
- Adult Silver through Adult Masters Junior/Senior Free Skate

The majority 6.0 Judging System will be used for all other events.

Skaters competing in a level judged under the IJS will be required to complete a planned program content form via EntryEeze.

### **IMPORTANT NOTICE FOR ALL COACHES:**

To be a credentialed coach at a sanctioned nonqualifying competition, coaches must meet the compliance requirements listed below and verified by the U.S. Figure Skating.

With EntryEeze, a coach must be included within a skater's registration or updated through their EntryEeze Portal. All coaches declared at the time of registration will be included on the skater's registration confirmation email. Note, the LOC will be reviewing all coach submissions to ensure compliance. Non-compliant coaches will receive email reminders to complete compliance prior to the competition. Credentials will not be given to non-compliant coaches at time of commencement of the Champlain Valley Open.

Coach/Choreographer (domestic/non-foreign):

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member.
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. \*
  - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. \*
  - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the [Professional Skaters Association \(PSA\)](#).
- ✓ Must submit proof of general liability insurance with limits of \$1 million per occurrence/ \$5 million aggregate.
- ✓ Must agree to the U.S. Figure Skating Code of Ethics. \*
- ✓ Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement, 2) Medical Consent and 3) Name and Likeness Release and Consent Agreement. \*
- ✓ If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the [Professional Skaters Association \(PSA\)](#).

#### Learn to Skate USA Coach:

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member OR Learn to Skate USA instructor membership
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. \*
  - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. \*
  - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Learn to Skate USA Instructor Certification completed OR U.S. Figure Skating compliance coach (details above)

\* Accessible via U.S. Figure Skating Members Only Website:

[www.usfsaonline.org](http://www.usfsaonline.org) → Person Icon  or Account → Member Profile → Compliance

#### Foreign Coach/Choreographer:

- ✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

For more information regarding Coach Compliance, please visit the [Coach Compliance](#) page.

#### **VOLUNTEER INFO:**

We welcome volunteers! Please contact [CVOpenVT@gmail.com](mailto:CVOpenVT@gmail.com) for more information about volunteer positions available or look on [www.champlainvalleyskatingclub.org](http://www.champlainvalleyskatingclub.org) or EntryEeze for a link to sign up.



## **VOLUNTEER COMPLIANCE:**

**Reminder: compliant positions at all U.S. Figure Skating sanctioned events include key LOC members, locker room monitors and ALL medical event personnel.** To be considered compliant, an approved volunteer serving in one of these positions must:

- ✓ Must submit information for, proper payment of \$30 and successfully pass a background check\*
  - The background check will be valid for two seasons, the one in which it was completed plus one additional
- ✓ Must complete annual SafeSport Training
  - The training will be valid for 365 days from date of completion and there is no cost for the training/certification \*

\* Accessible via U.S. Figure Skating Members Only website:

[www.usfsaonline.org](http://www.usfsaonline.org) → Person Icon  Account → Member Profile → Compliance

## **OFFICIAL HOTEL ACCOMODATIONS**

A block of 25 rooms has been booked for skaters and coaches at the Best Western Plus Windjammer Inn and Conference Center, 1076 Williston Road, South Burlington, VT 05403 for \$179/night plus tax: (approximately 5 miles / 15 minutes from the rink):

[https://www.bestwestern.com/en\\_US/book/hotel-rooms.46013.html?groupId=T92TI8N6](https://www.bestwestern.com/en_US/book/hotel-rooms.46013.html?groupId=T92TI8N6)

You can also call the hotel directly at 802-863-1125 and mention "Champlain Valley Open Participants"

We may add more hotel specials as we get closer to the competition. Hotel information will be available on our website [www.champlainvalleyskatingclub.org](http://www.champlainvalleyskatingclub.org).

## **AIRPORT INFORMATION**

Burlington International Airport (BTV) is located approximately 7 miles from the Gordon Paquette Arena. Complimentary, 24-hour shuttle service is available to the official hotel (Best Western Windjammer Inn and Conference Center, <http://www.bestwesternburlingtonvt.com/>).

**CONTACT INFO:** If you have questions, please contact the competition co-chairs at [CVOpenVT@gmail.com](mailto:CVOpenVT@gmail.com).

SEE CURRENT [RULEBOOK](#) OR [U.S. FIGURE SKATING WEBSITE](#) FOR RULES/REQUIREMENTS.

<b>U.S. FIGURE SKATING EVENTS</b>				
<b>SINGLES</b>	<b>IJS/6.0</b>	<b>1<sup>st</sup> EVENT</b>	<b>2<sup>nd</sup> EVENT</b>	<b>3<sup>rd</sup> + EVENT</b>
<a href="#">Excel Free Skate</a> (Beginner, High Beginner, Pre-Preliminary, Preliminary, Pre-Juvenile)	6.0	\$120	\$80	\$80
<a href="#">Excel Free Skate</a> (Preliminary Plus, Pre-Juvenile Plus, Juvenile, Juvenile Plus, Intermediate, Intermediate Plus, Novice, Junior, Senior)	IJS	\$140	\$100	\$100
<a href="#">Well Balanced Short Program</a> (2022-23) (Juvenile through Senior)	IJS	\$140	\$100	\$100
<a href="#">Well Balanced Free Skate</a> (2022-23) (No Test, Pre-Preliminary)	6.0	\$120	\$80	\$80
<a href="#">Well Balanced Free Skate</a> (2022-23) (Preliminary through Senior)	IJS	\$140	\$100	\$100
<a href="#">Adult Free Skate</a> (Adult Pre-Bronze and Adult Bronze)	6.0	\$120	\$80	\$80
<a href="#">Adult Free Skate</a> (Adult Silver – Master Jr/Sr)	IJS	\$140	\$100	\$100
<a href="#">Adult Beginner &amp; High Beginner Free Skate</a>	6.0	\$120	\$80	\$80
<b>PARTNERED ICE DANCE</b>	<b>JUDGING</b>	<b>1<sup>st</sup> EVENT</b>	<b>2<sup>nd</sup> EVENT</b>	<b>3<sup>rd</sup> + EVENT</b>
<a href="#">Pattern Dance</a> (2022-23)	6.0	\$120	\$80	\$80
<a href="#">Adult Pattern Dance</a> (2022-23)	6.0	\$120	\$80	\$80
<a href="#">Adult Free Dance</a>	6.0	\$120	\$80	\$80
<b>SPECIALTY</b>	<b>JUDGING</b>	<b>1<sup>st</sup> EVENT</b>	<b>2<sup>nd</sup> EVENT</b>	<b>3<sup>rd</sup> + EVENT</b>
<a href="#">Compulsory Moves</a> (No Test–Senior)	6.0	\$90	\$50	\$50
<a href="#">Excel Compulsory Moves</a> (Excel Beg.–Excel Prelim.)	6.0	\$90	\$50	\$50
<a href="#">Adult Compulsory Moves</a> (Adult Beginner–Masters Jr/Sr)	6.0	\$90	\$50	\$50
<a href="#">Spins Challenge</a> (Beginner–Senior)	6.0	\$90	\$50	\$50
<a href="#">Adult Spins Challenge</a> (Adult Beginner–Masters Jr/Sr)	6.0	\$90	\$50	\$50
<a href="#">Moves in the Field</a> (Pre-Pre.–Senior)	6.0	\$90	\$50	\$50
<a href="#">Adult Moves in the Field</a> (Adult Pre-Bronze–Masters Sr)	6.0	\$90	\$50	\$50
<b>SHOWCASE – NEW EVENT IMPLEMENTATION**</b>	<b>JUDGING</b>	<b>1<sup>st</sup> EVENT</b>	<b>2<sup>nd</sup> EVENT</b>	<b>3<sup>rd</sup> + EVENT</b>
<a href="#">Individual Entertainment (No Test – Senior, Adult)</a>	6.0	\$90	\$50	\$50
<a href="#">Duets/Trios (No Test – Senior, Adult)</a>	6.0	\$90	\$50	\$50
<a href="#">Interpretive</a>	6.0	\$90	\$50	\$50
<b>SOLO DANCE</b>	<b>JUDGING</b>	<b>1<sup>st</sup> EVENT</b>	<b>2<sup>nd</sup> EVENT</b>	<b>3<sup>rd</sup> EVENT</b>
<a href="#">Solo Pattern Dance</a> (not participating in series)	6.0	\$120	\$80	\$80
<a href="#">Solo Free Dance</a>	6.0	\$90	\$50	\$50
<a href="#">Solo Combined Dance</a>	6.0	\$140	\$100	\$100
<a href="#">Shadow Dance</a>	6.0	\$90	\$50	\$50
<a href="#">Adult Solo Pattern Dance</a>	6.0	\$120	\$80	\$80
<a href="#">Adult Solo Free Dance</a>	6.0	\$90	\$50	\$50